



Continuous Vetting Self-Reporting Checklist

Common SEAD 3 reporting categories for people who hold a clearance or a sensitive position. Your agency may require more, and its policy controls timing and method.

Report to your security officer (FSO) or agency security office. Continuous Vetting record checks do not replace your duty to self-report. Never write Social Security numbers or classified information on this sheet.

Before You Travel Abroad

- ☐ Report unofficial foreign travel itinerary to your security office before departure, as required
- ☐ Get any required pre-approval and a pre-travel briefing
- ☐ After returning, report any unusual or suspicious contacts

Foreign Contacts and Activities

- ☐ Contact with a known or suspected foreign intelligence entity
- ☐ Continuing association with foreign nationals involving bonds of affection, obligation, or intimate contact
- ☐ Foreign bank accounts or foreign property
- ☐ Applying for or getting foreign citizenship or a foreign passport
- ☐ Voting in a foreign election

Finances

- ☐ Bankruptcy
- ☐ Wage garnishment
- ☐ Liens and delinquencies over 120 days
- ☐ Any other significant financial problem your agency lists

Legal and Conduct

- ☐ Any arrest, whether or not charges are filed
- ☐ Criminal charges, including those later dismissed
- ☐ Alcohol or drug-related treatment, as your agency defines

Personal Status

- ☐ Marriage, cohabitation, or divorce
- ☐ Legal name change
- ☐ Change in citizenship

Other Reportable Events

- ☐ Media contact seeking classified or protected information
- ☐ Reportable behavior you observe in other cleared people

Reporting Log

Date of event	What happened	Reported to	Date reported

Sources: ODNI, SEAD 3 Reporting Requirements (dni.gov); DCSA, Continuous Vetting (dcsa.mil). ClearanceTrail is an independent company. Not affiliated with any government agency. Not legal advice; this checklist does not predict or affect any clearance decision. Free guide: clearancetrail.com/guides/continuous-vetting-self-reporting. Version 2026.10.